

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 9

25

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 9, 2025, at 7:00 P.M. with the following persons present:

TRUSTEES: Dan Jones, Spencer Cropper and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Jon Paul Campbell, Brad Edrington, Kenny Hickey, Jen Patterson, MaryBeth Campbell, Barry Riley, Tim Castle, Lois Stovall, Mike Jameson, Kristie Jameson, Donna Meece, Becky Oeder, Erica Retallick, Harry Campbell, Bonnie Campbell, Shannon Deye, Tom Camp, Ian McPherson and Karin Zuber.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on May 27, 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Cropper. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Cropper the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report and Bank Reconciliation for the previous month.

Dan Jones, Turtlecreek Township Trustee, swore in Jon Paul Campbell as Fire Chief. Chief Campbell took the oath of office with his wife MaryBeth and his father Harry Campbell taking part in the swearing in ceremony. Chief Campbell was pinned by his wife. Chief Campbell thanked everyone in attendance for being there. After the ceremony, the many friends and family were invited to enjoy refreshments in the day room.

Department Reports:

Fire/EMS:

Tammy Boggs, Township Administrator, informed the Board that she would present the Fire and EMS reports on behalf of Chief Campbell while he enjoyed the gathering of friends and family in the day room.

Mrs. Boggs informed the Board that we received the resignation of Volunteer FF/EMT Dan Hill effective June 2, 2025. Mr. Cropper made a motion, seconded by Mr. Sams to approve the resignation of Mr. Hill effective June 2, 2025. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-06-01**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval to purchase 3 drug bags for the transition to the Miami Valley Protocol at a cost of \$1,200.00. Mr. Sams made a motion, seconded by Mr. Cropper to approve the purchase of 3 drug bags at a cost of \$1,200.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-06-02**. (A copy of the resolution will be included in the minutes.)

Road and Bridge:

Mrs. Boggs informed the Board that she requested that the service road be used as access to the Glosser Road roundabout project and is awaiting a response from the City of Lebanon.

Kenny Hickey, Road and Maintenance supervisor, brought forth a discussion regarding the purchase of a scanner to diagnose vehicle issues and have a 5-year plan that will provide all necessary software updates. The cost of the scanner is \$10,199.99 from Mac Tools. Mr. Cropper made a motion, seconded by Mr. Sams to approve the purchase of the diagnostic scanner as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-06-03**. (A copy of the resolution will be included in the minutes.)

Administration:

Mrs. Boggs gave the Board an update on the annexation agreement with the City of Lebanon for the Schwartz property. The Property tax reimbursement will be paid to the Township from years 7 – 18 and the City will be responsible for all of Drake Road. Mr. Sams made a motion, seconded by Mr. Cropper to approve and authorize the Board of Trustees to execute the Type 1 Annexation

Agreement with the City of Lebanon relating to the Schwartz property. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-06-04**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested the Board to acknowledge Michael Jameson’s retirement date of May 31, 2025 and to approve vacation and sick leave buyout in the amount of 584.60 hours at the rate of \$49.66 per hour for a total of \$29,031.24. Mr. Sams made a motion, seconded by Mr. Cropper to acknowledge and approve the foregoing resolution. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-06-05**. (A copy of the resolution will be included in the minutes.)

Tammy Boggs, Township Administrator, requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1166.82. The purchases are \$288.40 from ShopCpr, \$245.93 from Gordon, \$8.09 from Wasabi, \$15.00 from Dollar Tree, \$156.00 from The Home Depot, \$239.52 from Deluxe Checks, \$32.39 from White Castle and \$181.49 from Sam’s Club. Mr. Cropper made a motion, seconded by Mr. Sams, to subsequently approve the expenditures in the cumulative amount of \$1,166.82. All present voiced a “YEA” vote and the motion passed with **Resolution 25-06-06**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the trustees that she received a request from the Warren County Junior Fair Board for sponsorship of Warren County 4-H program awards. Mr. Cropper made a motion to approve the sponsorship of Warren County 4-H program awards in the amount of \$506.00. Mr. Sams seconded the motion. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-06-07**. (A copy of the resolution is included in the minutes).

Mrs. Boggs asked the trustees if they would like to submit a vote to the Public Works Integrating Committee for PWIC District #10. Township representatives represent Butler, Clermont, Clinton and Warren County this year and the Board may chose up to three candidates. The Board decided to vote for Gary Salmon, Russ McGurrian and Lee Wong. Mr. Cropper made a motion, seconded by Mr. Sams to approve their vote for District #10. All present voiced a “YEA” vote and the motion was passed.

Mrs. Boggs informed the Board that they have been asked to appoint a representative and alternate for OTARMA to represent the township to be the contact between the Pool and the Member on issues relating to risk reduction, loss control, Pool rules and regulations and instructions directed to the member. Mr. Sams made a motion, seconded by Mr. Cropper to appoint Tammy Boggs as the representative and Mrs. Childers as the alternate for OTARMA township representative. All present voiced a “YEA” vote and the motion was passed.

Mrs. Boggs informed the Board that she received notice from Warren County Board of Zoning Appeals regarding 2705 Katie Drive. The front yard setback is 50 feet variance. The house is under construction and is set at 30.4 feet. The Board had discussion but ultimately decided no comments for Warren County Board of Zoning. (A letter will be sent to Warren County Board of Zoning stating this information.

CORRESPONDENCE:

- IN:**
- Letter from the City of Lebanon regarding the annual backflow prevention testing.
 - Letter from Warren County Health District regarding nuisance issue at 679 Natalie Lane.
 - Letter from Otterbein Lebanon Resident Council regarding their donation to the Fire Department.
 - Email from MWH Sit Solutions for a public records request for property located at 1729 Drake Road.
 - Email from Southwest Ohio Air Quality Agency regarding complaints of burning on Wilmington Road.
 - Email from Southwest Ohio Air Quality Agency regarding complaints of burning on Cook Road.
 - Email from Warren County Zoning regarding zoning complaint for the Sunoco, 1302 State Route 123.
 - Email from Mr. Hardy thanking the EMS crew for their care on an EMS run.

Letter from Warren County Office of Grants Administration regarding Urban County designation.
Letter from Charter Communications regarding the 1st quarter franchise fees.

OUT:

Email to Warren County Health District regarding nuisance issue at 679 Natalie Lane.
Letter to Ms. Davis regarding high weeds at 1303 State Route 123.
Letter to Warren County Engineer, Mr. Weber in support of maintaining PS license requirement.
Letter to Otterbein Lebanon Resident Council for the donation received on behalf of the Fire Department.
Letter to Ohio Department of Liquor with the signed documentation for permit 3116223 for Genntown LLC.
Email to MWH Site Solutions for a public records request for property located at 1729 Drake Road.
Email to Southwest Ohio Air Quality Agency regarding complaints of burning on Wilmington Road.
Email to Southwest Ohio Air Quality Agency regarding complaints of burning on Cook Road.
Email to Warren County Zoning regarding a zoning complaint at the Sunoco Station at 1302 State Route 123.
Letter to Mr. Neanover regarding leave balances.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, presented the bills which were due and the following checks were approved and signed. Check Nos. 36649 through 36666 (copy to follow) and Vouchers 676-2025 through 733-2025.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/27/25	6/2/25	546-2025	OTARMA	2031-892-0000	\$1,000.00	APRIL 2025 MORE GRANT
					\$1,000.00	
5/28/25	6/2/25	547-2025	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$604.00	2024 LAPSE FREE REBATE
					\$604.00	
5/28/25	6/2/25	548-2025	R SMITH	2192-299-0000	\$750.00	2025 FIREWORKS PERMIT
					\$750.00	
5/23/25	6/2/25	549-2025	TURTLECREEK TOWNSHIP AUXILLARY	1000-892-0000	\$159.00	REIMBURSEMENT FOR BLUETOOTH SPEAKER STATION 31
					\$159.00	
5/27/25	6/2/25	551-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,314.05	NEW \$5 PERMISSIVE AUTO APRIL 2025 (DIRECT DEPOSIT)
5/27/25	6/2/25	552-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,656.27	MOTOR VEHICLE LICENSE TAX APRIL 2025 (DIRECT DEPOSIT)
5/27/25	6/2/25	553-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,503.16	CENTS PER GALLON MAY 2025 (DIRECT DEPOSIT)
5/27/25	6/2/25	554-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$10,027.55	OLD \$5 PERMISSIVE AUTO TAX APRIL 2025 (DIRECT DEPOSIT)
5/27/25	6/2/25	555-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$20,426.08	GAS EXCISE TAX MAY 2025 (DIRECT DEPOSIT)
					\$37,927.11	
5/31/25	6/2/25	558-2025	STAROHIO	1000-701-0000	\$10,094.64	MAY 2025 INTEREST
5/31/25	6/2/25	559-2025	PRIMARY	1000-701-0000	\$4.14	MAY 2025 INTEREST
5/1/25	6/6/25	560-2025	LCNB TRUST	1000-701-0000	\$2,728.06	MAY 2025 INTEREST
5/1/25	6/6/25	561-2025	CD 54	1000-701-0000	\$6,322.60	MAY 2025 INTEREST
5/1/25	6/6/25	562-2025	CD 49	1000-701-0000	\$6,632.53	MAY 2025 INTEREST
5/5/25	6/6/25	563-2025	CD 58	1000-701-0000	\$6,260.62	MAY 2025 INTEREST
5/6/25	6/6/25	564-2025	CD 63	1000-701-0000	\$924.66	MAY 2025 INTEREST
5/8/25	6/6/25	565-2025	CD 37	1000-701-0000	\$976.03	MAY 2025 INTEREST
5/9/25	6/6/25	566-2025	CD 67	1000-701-0000	\$608.22	MAY 2025 INTEREST
5/12/25	6/6/25	567-2025	CD 59	1000-701-0000	\$6,322.60	MAY 2025 INTEREST
5/14/25	6/6/25	568-2025	CD 53	1000-701-0000	\$123.29	MAY 2025 INTEREST
5/15/25	6/6/25	569-2025	CD 41	1000-701-0000	\$934.93	MAY 2025 INTEREST
5/15/25	6/6/25	570-2025	CD 60	1000-701-0000	\$1,068.49	MAY 2025 INTEREST
5/15/25	6/6/25	571-2025	FNMA 37	1000-701-0000	\$15,625.00	MAY 2025 INTEREST
5/16/25	6/6/25	572-2025	FHLB 28	1000-701-0000	\$4,062.50	MAY 2025 INTEREST
5/19/25	6/6/25	573-2025	CD 33	1000-701-0000	\$204.66	MAY 2025 INTEREST
5/19/25	6/6/25	574-2025	CD 64	1000-701-0000	\$914.38	MAY 2025 INTEREST
5/19/25	6/6/25	575-2025	FFCB 10	1000-701-0000	\$912.50	MAY 2025 INTEREST
5/20/25	6/6/25	576-2025	FFCB 36	1000-701-0000	\$5,625.00	MAY 2025 INTEREST
5/20/25	6/6/25	577-2025	FNMA 45	1000-701-0000	\$4,865.97	MAY 2025 INTEREST
5/23/25	6/6/25	578-2025	CD 61	1000-701-0000	\$811.64	MAY 2025 INTEREST
5/23/25	6/6/25	579-2025	FHLB 10	1000-701-0000	\$893.75	MAY 2025 INTEREST
5/27/25	6/6/25	580-2025	FFCB 4	1000-701-0000	\$912.50	MAY 2025 INTEREST
5/28/25	6/6/25	581-2025	CD 29	1000-701-0000	\$1,352.79	MAY 2025 INTEREST
5/29/25	6/6/25	582-2025	CD 62	1000-701-0000	\$6,260.62	MAY 2025 INTEREST
5/27/25	6/6/25	583-2025	INVESTMENT FFCB 4	1000-701-0000	\$312.50	Gain on Investment
5/28/25	6/6/25	584-2025	INVESTMENT CD 29	1000-701-0000	\$992.00	Gain on Investment
					\$86,746.62	

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
6/3/25	6/9/25	589-2025	CHARTER COMMUNICATIONS	1000-303-0000	\$32,851.16	1ST QTR 2025 CABLE FRANCHISE FEES
					\$32,851.16	
5/23/25	6/2/25	550-2025	FISCHER SINGLE FAMILY HOMES IV, LLC	2031-892-0000	\$2,100.00	SHAKER RUN SNOW PLOWING 2024-2025
6/3/25	6/9/25	588-2025	MEADE BUILDING GROUP LLC	2031-892-0000	\$600.00	SNOW PLOW CHARGES FOR HUDSON ESTATES 2024-2025
6/4/25	6/9/25	590-2025	CORE5 INDUSTRIAL PARTNERS LLC	2031-892-0000	\$150.00	2024-2025 SNOW PLOW CHARGES CORE 5
					\$2,850.00	
5/23/25	5/30/25	531-2025	US TREASURY DEPT OF VA	2191-299-0000	\$369.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/25	5/30/25	532-2025	UNITED HEALTHCARE	2191-299-0000	\$618.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/25	5/30/25	533-2025	UNITED HEALTHCARE	2191-299-0000	\$625.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/25	5/30/25	534-2025	ANTHEM BLUE	2191-299-0000	\$709.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/25	5/30/25	535-2025	AETNA	2191-299-0000	\$998.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/25	5/30/25	536-2025	CGS	2191-299-0000	\$1,175.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/25	5/30/25	537-2025	HUMANA	2191-299-0000	\$145.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/25	5/30/25	538-2025	US TREASURY DEPT OF VA	2191-299-0000	\$380.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/25	5/30/25	539-2025	CGS	2191-299-0000	\$469.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/25	5/30/25	540-2025	UNITED HEALTHCARE	2191-299-0000	\$700.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/25	5/30/25	541-2025	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$4,357.84	LIFE SQUAD SERVICES APRIL 2025 (DIRECT DEPOSIT)
5/29/25	5/30/25	542-2025	OPTUM	2191-299-0000	\$290.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/25	5/30/25	543-2025	CGS	2191-299-0000	\$438.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/25	5/30/25	544-2025	AARP SUPPLEMENTAL	2191-299-0000	\$469.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/25	5/30/25	545-2025	STATE OF OHIO	2191-299-0000	\$8,946.50	LIFE SQUAD SERVICES LCI 1ST QTR 2025(DIRECT DEPOSIT)
5/30/25	6/2/25	556-2025	AETNA	2191-299-0000	\$304.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/25	6/2/25	557-2025	STATE OF OHIO	2191-299-0000	\$9,531.95	LIFE SQUAD SERVICES WCI 1ST QTR 2025 (DIRECT DEPOSIT)
6/3/25	6/9/25	585-2025	INTERINSURANCE EXCHANGE OF THE AUTO CLUB	2191-299-0000	\$695.00	LIFE SQUAD SERVICES
6/3/25	6/9/25	586-2025	INTERINSURANCE EXCHANGE OF THE AUTO CLUB	2191-299-0000	\$695.00	LIFE SQUAD SERVICES
6/3/25	6/9/25	587-2025	INTERINSURANCE EXCHANGE OF THE AUTO CLUB	2191-299-0000	\$695.00	LIFE SQUAD SERVICES
6/2/25	6/9/25	591-2025	ANTHEM BLUE	2191-299-0000	\$1,314.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/25	6/9/25	592-2025	CGS	2191-299-0000	\$2,758.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/25	6/9/25	593-2025	AARP SUPPLEMENTAL	2191-299-0000	\$116.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/25	6/9/25	594-2025	HUMANA	2191-299-0000	\$172.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/25	6/9/25	595-2025	HWHO	2191-299-0000	\$224.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/25	6/9/25	596-2025	CGS	2191-299-0000	\$360.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/25	6/9/25	597-2025	AETNA	2191-299-0000	\$481.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/25	6/9/25	598-2025	ANTHEM BLUE	2191-299-0000	\$384.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/25	6/9/25	599-2025	US TREASURY DEPT OF VA	2191-299-0000	\$755.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/25	6/9/25	600-2025	GAINWELL TECHNOLOGY	2191-299-0000	\$282.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/25	6/9/25	601-2025	AETNA	2191-299-0000	\$348.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/25	6/9/25	602-2025	CGS	2191-299-0000	\$476.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/25	6/9/25	603-2025	ANTHEM BLUE	2191-299-0000	\$111.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/25	6/9/25	604-2025	UNITED HEALTHCARE	2191-299-0000	\$325.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/25	6/9/25	605-2025	AARP SUPPLEMENTAL	2191-299-0000	\$569.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$41,297.64	

Other Business:

None.

Visitor Concerns:

A resident was in attendance and asked about the roundabout at 741 and Greentree. Mrs. Boggs told the resident that the State Historical Society is searching for Shaker relics. Mrs. Boggs is hopeful for 2026, but it depends on the historical society and funding available once things fall into place. The resident also asked about opening the last mile of Shaker road. Mr. Sams told the resident that once the State Route 63 road project is completed the light will be functional at Union Road. Subsequently, the roadway will open from Shaker to Union. This may happen in 2026 as well. Mr. Sams thanked her for attending and invited her to come back anytime.

Trustee Reports:

Mr. Sams questioned why the City of Lebanon has begun charging the Township for bariatric charges when they handle mutual aid runs for us. However, we do not charge them for the same assistance.

Mr. Sams asked about the Stonewall subdivision which is having storm water pipe issues. Mr. Hickey stated they will asphalt tomorrow and have already done some patching. A more permanent solution will need to happen. Mr. Sams noted that the storm water pipes are not entirely in the right of way. Mrs. Boggs said the pipes that are not in the right of way the Township has no right to access.

Mr. Sams talked about a survey for the lower portion of Warren County 25 years ago. They are now wanting to do the northern portion and we may need to invest in this process with the Engineer’s office as it impacts long term planning.

Jennifer Patterson, Township Economic Development Director, informed the Board that she expects to have updates for the Board regarding brand pillars and branding updates for the next meeting. Mrs. Patterson and Mrs. Boggs met with the County Engineer regarding the traffic light needed on 63, but no resolution as of yet.

A motion was made by Mr. Cropper that the Board of Trustees adjourns into executive session to discuss Personnel employment Administration and Fire pursuant to ORC 121.22 (G) (1) at 7:48 p.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Cropper “YEA”, Mr. Sams “YEA” and Mr. Jones “YEA” the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Cropper and the executive session ended. Upon call of roll, Mr. Cropper “YEA”, Mr. Sams “YEA” and Mr. Jones “YEA” the Board returned to regular session at 8:05 p.m.

Mrs. Boggs requested authorization to post for the Battalion Chief position. Mr. Sams made a motion, seconded by Mr. Cropper to authorize posting the Battalion Chief open position. All present voiced a “YEA” vote and the motion was passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. Cropper, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for June 24, 2025 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 25-06-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR DANIEL HILL,
VOLUNTEER FF/EMT
EFFECTIVE JUNE 2, 2025**

WHEREAS, the Fire Chief was notified that Daniel Hill tendered his resignation as a volunteer FF/EMT with Turtlecreek Township Fire Department; and

WHEREAS, the effective date of the resignation will be June 2, 2025; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Daniel Hill, effective, June 2, 2025.

Mr. Cropper moved for adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 9th day of June, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 25-06-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE THREE (3)
DRUG BAGS FOR THE EMS DEPARTMENT**

WHEREAS, the EMS department has a need to purchase three (3) drug bags for the transition to the Miami Valley Protocol; and

WHEREAS, the cost of the purchase of the drug bags will be \$1,200.00; and

WHEREAS, the source of the funds for the drug bags will be the EMS Fund (2191-230-430-0000 Small Tools and Minor Equipment).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the three (3) drug bags in the amount of \$1,200.00.

Resolution was initiated by Mr. Sams and seconded by Mr. Cropper. All voiced a “YEA” vote and the motion was passed.

Adopted this 9th day of June, 2025

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 25-06-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A SCANNER
AND FIVE (5) YEARS SOFTWARE UPDATES
FOR THE MAINTENANCE DEPARTMENT**

WHEREAS, the Maintenance department has a need for a scanner to perform diagnostic services on the vehicles and equipment for the township; and

WHEREAS, the cost of the scanner and software updates for five (5) years will be \$10,199.99 from Mac Tools; and

WHEREAS, the source of the funds for the scanner will be Road Fund 2031 (2031-760-740-0000 Machinery, Equipment and Furniture) and the EMS/Fire Fund 2193 (2193-760-740-0000 Machinery, Equipment and Furniture).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of scanner and five (5) years of software updates in the amount of \$10,199.99.

Resolution was initiated by Mr. Cropper and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 9th day of June, 2025

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”
Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 25-06-04 Date of Resolution: June 9, 2025

TOPIC OF RESOLUTION: APPROVING AND AUTHORIZING BOARD OF TRUSTEES TO EXECUTE A TYPE 1 ANNEXATION AGREEMENT WITH CITY OF LEBANON RELATING TO ALL THE PROPERTY AT 1930 AND 2130 STATE ROUTE 48 AND 1729 DRAKE ROAD (AND A PART OF 1916 DRAKE ROAD RIGHT OF WAY ONLY) CONSISTING OF 313.585 ACRES IN TURTLECREEK TOWNSHIP, WARREN COUNTY OHIO

RESOLUTION

WHEREAS, Robert Schwartz (aka Robert R. Schwartz), Trustee of the Anna H. Schwartz Trust u/a/d 8/8/89 and Robert Schwartz (aka Robert R. Schwartz) Successor Trustee of the Ray Harper Schwartz Trust u/a/d 8/8/89 seeks to annex the following property into the City of Lebanon from Turtlecreek Township:

Property Address	Parcel No.	Auditor’s Acct. No.	Acreage
1930 N. State Route 48, Lebanon 45036	09-31-100-001	5300819	80.000
1729 Drake Road, Lebanon 45036	09-31-200-001	5300827	101.466
2130 N. State Route 48, Lebanon 45036	09-32-300-003	5300843	81.500
2130 N. State Route 48, Lebanon 45036	09-32-300-003	5300851	50.000

and,

WHEREAS, the annexation petition also seeks to annex the following right-of-way only into the City of Lebanon from Turtlecreek Township that the Lebanon City School District owns which is the remainder of the right of way not annexed with the Lebanon City School District parcels in its 2002 annexation, but the Lebanon City School District is not an owner for purposes of annexing nor required to sign the annexation petition of right-of-way under R.C. 709.02(E):

Property Address	Parcel No.	Auditor's Acct. No.	Acreage
1916 Drake Road, Lebanon 45036	Pt. 09-25-100-032 (R/W only)		0.018 R/W only
1916 Drake Road, Lebanon 45036	Pt. 09-25-100-033 (R/W only)		0.601 R/W only

and,

WHEREAS, the City of Lebanon desires to accept the annexation of the said property, and to change the boundaries lines to conform to the corporate limits of the City, and in order to do so has requested this Board to enter into a Type 1 Annexation Agreement in accordance with section 709.192, et seq. of the Ohio Revised Code, to consummate the foregoing which provides for a modified payment schedule of reparations to Turtlecreek Township beginning on the tax lien date of the 7th year after the effective date of the annexation and exclusion of the territory from the Township, through December 31st of the 16th year after the effective date of the annexation and exclusion of the territory from the Township; and,

WHEREAS, this Board understands that a Type 1 annexation agreement is voluntary on its part, and by entering into such an agreement it forecloses all rights to object to or otherwise oppose the petition for annexation, and that the expedited annexation process entitles the owner to petition the board of county commissioners who must approve the annexation petition with limited procedural review and without any involvement of or taking public comments; and,

WHEREAS, this Board respects the property owner’s request and recognizes that it is the best interest of this specific property to be annexed and to have the City conform the boundaries in order to avoid double taxation and duplication of public services, and so that it may be developed in the City in an expeditious manner, subject to the proposed expedited annexation providing, to the extent possible, provisions to mitigate an immediate impact on Turtlecreek Township and its residents by receiving reparations for some of the lost tax revenue, and in order to continue a spirit of cooperation with the City of Lebanon in such matters including the parties agreeing to cooperate relating to future requests for annexation from Turtlecreek Township into the City of Lebanon.

THEREFORE, BE IT RESOLVED, by at least a majority of the Board of Turtlecreek Township Trustees, Warren County, Ohio, concurring as follows:

- Section 1.**

That the Board does hereby approve and further authorize the attached Type 1 Annexation Agreement with the City of Lebanon to be executed by the Turtlecreek Township Board of Trustees.
- Section 2.**

That the Board is acting in its administrative capacity in adopting this Resolution.
- Section 3.**

That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.
- Section 4.**

That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all

legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Cropper.
Upon call of the roll, the following vote resulted:

Mr. Sams	-	YEA
Mr. Jones	-	YEA
Mr. Cropper	-	YEA

Resolution adopted this 9th day of June, 2025.

TURTLECREEK TOWNSHIP TRUSTEES

AMANDA KING CHILDERS,
FISCAL OFFICER

**RESOLUTION 25-06-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE VACATION
AND SICK LEAVE PAY OUT FOR MICHAEL JAMESON**

WHEREAS, Michael Jameson presented the Board of Trustees with his retirement effective May 31, 2025;

WHEREAS, Michael Jameson has a balance of 224.60 hours of vacation time and 2,055.94 hours of sick leave which will be paid per Section 6.04(A) sick leave conversion at 360 hours of sick leave for a payout of 584.60 hours;

WHEREAS, Turtlecreek Township’s Personnel Policy and Procedure Manual states in Section 6.02 (G) that an employee is entitled to compensation at his current rate of pay for unused vacation credit subject to carryover as stated in paragraph 6.02(F) and Section 6.04 (A) sick leave conversion upon separation from employment;

WHEREAS, Michael Jameson’s current rate of pay is \$3,972.64 bi-weekly or \$49.66 per hour;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the vacation and sick leave payout for Michael Jameson as stated in this resolution.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Cropper seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 9th day of June, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

_____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Fiscal Officer

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO

Resolution Number: 25-06-06 Date of Resolution: June 9, 2025

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the
Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Cropper moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Cropper	YEA
Mr. Sams	YEA

Resolution adopted this 9th day of June, 2025.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____
NAME: Amanda K. Childers
TITLE: Fiscal Officer
DATE: _____

**RESOLUTION 25-06-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Warren County Junior Fair Board in the amount of \$506.00 in support of the Warren County Fair Awards. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. Cropper seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 9th day of June, 2025

Signed: _____	” YEA”
_____	” YEA”
_____	” YEA”
Attest: _____	Chief Fiscal Officer

End of Minutes.